



HEAD COACH

Classification: Coach

Location: Assigned School(s)

Reports to: Principal or Principal Designee

FLSA Status: Non-Exempt

Employee Group: ECEA

Part I: Position Summary

This position may be held in addition to a classroom teaching or other work assignment. Responsibilities include supervising and coaching the specified athletic program, including providing guidance, instruction and experience to enhance students' personal, physical and social growth and development.

Part II: Supervision and Controls over the Work

Works under the building Athletic Director and with the building Athletic Coordinator. Works in conjunction with other coaches in building and across the entire athletic department to successful and independently run a comprehensive program. Coaches are responsible for maintaining certifications required of their position.

Part III: Major Duties and Responsibilities

Duties may include, but are not limited to:

1. Develop fundamental skills and understanding of the rules of the sport.
2. Support the overall system of play to be used.
3. Teach, monitor and display positive behavior for all participants and coaches.
4. Maintain a safe environment for participants.
5. Be responsible for equipment, supplies, inventory, budget and travel expenses.
6. Uphold school, district and state rules and regulations.
7. Work with the district and building Athletic Directors with schedules, discipline, finances and other concerns.



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Part IV: Minimum Qualifications

1. Meet WIAA Coaching Standards (clock hours/documentation needed)
2. CPR/First Aid Certified (Copy to be on file)
3. Successful coaching experience in the above sports activity.
4. Ability to relate in a positive manner with students, staff and parents.
5. Have training and experience in presentation of drills, safety factors and proper application of skills.
6. All new Head coaches will be required to pass a WIAA rules test for that sport within the first three weeks of their sports season.
7. Background and ability to organize and administer a complete program.

Part VI: Physical and Environmental Requirements

Work is typically performed outdoors and/or in a gymnasium. Requires substantial extra-hours work, travel between sites, stamina and endurance, physical exertion associated with demonstrating techniques, work outdoors in inclement weather; may be exposed to infectious diseases carried by students.